



**Minute
Annual General Meeting 2008
Thursday 24th July At 7.15
St Leonard's Hotel, Stonehaven**

1. WELCOME:

Kevin welcomed all to the meeting.

Present: Kevin Hutchens (Chair)
None (Vice Chair)
Alistair Bisset (Treasurer)
Lenny Lawrence (Acting Secretary)
Peter Houghton (Stonehaven)
Jean Houghton (Stonehaven)
Graham Mitchell (Coastguard)
George Smith (St-Cyrus)
Maureen Shearer (Portlethen)
Kate Rigby (Aberdeenshire Council)
Councillor Clark (Stonehaven)
Inspector Jim Gordon (Grampian Police)
PC Stuart Akers (Grampian Police)

Apologies: Willie Munro, Duncan Cursiter, Sandy Watt, PC Shona Grimmer,
Gail Winchester, Keith Lawie, PC Neil Thomson, PC Kevin Marron

2. Approval of Minute of AGM Meeting of 2006-07.

The minutes of the last meeting were circulated and approved.

3. Matters Arising.

Fire Brigade – Home Visits are unavailable at present within Kincardine & Mearns Area.
Lenny agreed to progress the matter further.

4. Chairs Report — Plans for Year Ahead

Kevin went over the three priorities the group has had this year, Road Safety, Anti-social Behaviour and Substance Abuse. These have led on to specific projects, Pass Plus, People at Risk Safety Packs, Goggles for Drink Drive Kit and Road Safety Jingle Competition and as a consequence funds allocated with local community groups and partnership with Police. Kevin ran through the Road Safety Jingle Competition process out of which one group was chosen as winners and they were part of a prize presentation which received media coverage. Thanks were given to PC Shona Grimmer, Arduthie and St Cyrus Schools and to Nicola Jolly for presenting the prizes. To date the winning entry has not received any air time and this matter is to be progressed further.

Kevin advised that Ken Reid, Vice Chair and Amanda, Secretary had both stood down from their positions and wished to thank them for their assistance.

Kevin thanked Alistair as Treasurer, Lenny as Acting Secretary and everyone else who has given their time to the group, including the emergency services of Police and Coastguard. Kevin is to follow up with Ambulance Service and Fire Brigade to see if we can get their attendance at meetings.

5. Treasurer's Report:

The report (which is annexed at page 3 hereof) was presented and approved.

6. Appointment of Officers:

- **Chair**
- **Vice/Chair**
- **Minutes /Admin Secretary**
- **Treasurer**
- **Committee**

A short discussion took place about adopting a paid secretarial post which was agreed at £40 per meeting, plus expenses.

Kevin expressed interest in continuing as Chair and he was nominated by Alistair and seconded by Lenny. Lenny was nominated as Vice Chair by Kevin and seconded by Alistair. Alistair agreed to stay for a final year as Treasurer. Maureen was nominated as Minute Secretary by Kevin and seconded by Alistair. Peter Houghton, Jean Houghton and George Smith were all nominated as committee members by Lenny and seconded by Alistair. A short discussion took place about encouraging more new members onto the committee. Lenny advised that both St Cyrus and Portlethen Community Councils had expressed an interest in attending future meetings.

7. A.O.C.B.

Minute of AGM is required by Treasurer as soon as possible to enable bank details to be updated.

8. Date of Next Annual General Meeting:

The next AGM will take place on 21 May 2009.

Appendix

Kincardine & Mearns Community Safety Group

Receipt and Payments Account for the year ended 31 March 2008

Bank balance b/f 1 April, 2007 1971.97

Receipts

Bank Interest 29.15
Community Safety Partnership Funding 2500.00

Total **2529.15**

Grand Total (£1971.97 + £2529.15) **4501.12**

Payments

Secretarial Expenses 26.05
Stationery & Postage nil
Travelling Expenses 89.40
Aberdeenshire Council (alarms for deaf) 100.07
Children's High Visibility Vests (300) 966.00
Children's High Vis. Vests (Laurencekirk OOS Club) 192.00
Grampian Police (Vehicle Safety – Young Drivers) 120.00
Grampian Police (Road safety) 500.00
Olympus Digital Recorder (K&MCSG – Secretary) 138.58

Total **2132.10**

Bank Balance 31 March 2008 (£4501.12 - £2132.10) **2369.02**

Certified Correct *A. D. Sweet* Treasurer

Date ... *6th May 2008* ...

I hereby certify that:

- a) the payments shown are as described
- b) as far as I can ascertain all receipts for the year are shown
- c) the closing balance shown reconciles with the K&M Community Safety Group bank account.

Signed *E. H. Wilson* Auditor

Date *11.8.08*