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Minute of meeting of the Garioch and North Marr Community Safety Group held on Monday 6th November 2017 in Inverurie Academy, Jackson Street, Inverurie.

Present: Ron McKail, Resident of Westhill (Chair) [RMc];
Gary Tolometti, Alford Neighbourhood Watch (Treasurer) [GT];
Alison McPherson, Community Health in Partnership [AMc];
Judy Whyte, Councillor for Inverurie & District [JW].

In attendance: Kieran Russell, Police Scotland
Ellen McGregor, Police Scotland
Pam McElhinney, Secretary.

<u>DRAFT Minutes</u>	<u>Action Points</u>
<p>1. Welcome The Chair welcomed all to the meeting.</p>	
<p>2. Apologies Apologies had been received from Alan Sibbald, Bob Ingram, Cheryl Smith, Tracy Skene and Nom Wright</p>	
<p>3. Approval of Minutes of 11th September 2017 The minutes were taken to be a true and accurate record of the previous meeting.</p>	
<p>4. Matters Arising</p> <p><u>GoodPoint Smoke Alarm Tester Sticks</u> The sticks were ordered and are with Alison McPherson for distribution. AMc reported that the sticks were very well received amongst elderly people who attended the recent home safety and doorstep crime event in Insch. Steve Middleton of Police Scotland attended the event giving residents the chance to ask questions and get safety advice. The 'Message in a Bottle' bottles were also given out at this event. GT advised he is still awaiting £100 from the Marr Community Community Planning Group towards the cost of the project.</p> <p><u>Parking Banners for Primary Schools</u> Previously PC Steve Middleton had contacted the group to ask if they could source 5 more parking banners. This would allow 1 to be located at a school in Inverurie permanently and 1 at Westhill, and 2 to be rotated around several other schools. The banners cost around £60 each including VAT. There are also parking issues at a</p>	

primary schools in Kemnay and the group agreed to purchase one for there. The total cost for this order (5 banners) is around £300.

The banners have been ordered with the new design including 3 logos (Police Scotland, Community Safety and Aberdeenshire Council).

5. Chair's Report

Zero Budgeting

From 2018 the group will be subject to zero budgeting. Currently CSGs receive the annual funds of £1750 per area and returning what is not spent at the year end, Next year, groups will be required to submit a list of projects they intend to support in the year ahead with an estimated cost, and the funds given for the year will be based on these estimations.

Safety Event by Barratt Homes

Barratt homes contacted the group to invite them to a home safety event taking place in one of their show homes in Kemnay, and also at a local parent and toddler group on the 18th & 19th or 25th & 26th of November. If anyone would like to attend, please contact RMc for more details.

Speed Monitoring Device

The device was located at Hays Way, Westhill, where the speed limit is 30mph. Over 14 days at this location, 21,352 vehicles travelled West. The average speed was 29.1 mph.

Speed Awareness Course

RMc asked the group for opinions on the Speed Awareness Course which is offered to drivers who are caught speeding, as an alternative to points on their licence plus a fine. Currently this scheme runs in some parts of England. Group members agreed that they would like to see this introduced in Scotland as well and RMc offered to write to the Chief Constable of Police Scotland.

RMc

6. Police Report

PC Kieran Russell provided the group with the crime figures for the Garioch area over the last 3 months (10th Sept and 3rd Nov).

There were 37 Road Traffic Offences recorded across Garioch.

In Inverurie 17 thefts/attempted thefts took place, with another 15 occurring in Westhill. 5 took place in Kemnay and 7 in Insch.

35 reports of vandalism were recorded across Garioch and 21 people were found in possession of controlled drugs.

PM can send the report to members by email if desired.

Police have been working closely with social workers in a joint operation with the Criminal Justice Social Work Department at Aberdeenshire Council. This involves social workers coming out onto the street with Police Officers and has been beneficial for both teams.

The annual campaign for safer driving over the festive period will begin at the end of November.

<p>7. Fire and Rescue Report The group were sent a detailed quarterly Fire and Rescue Report by email.</p>	
<p>8. Kemnay Resilience Funding BI was unable to make the meeting. He provided a detailed list of costings which show which items the grant were spend on. A general update of the project will be provided at the next meeting.</p>	
<p>9. Funding Request – Food Hygiene The group received a funding request regarding food hygiene courses for people working/volunteering at Farmers Markets. Members did not agree to fund this as the project does not relate to the CSG themes this year which are:</p> <ul style="list-style-type: none"> • Violence & Antisocial Behaviour • Road Safety • Gender-Based Abuse • Unintentional Injury <p>PM to email the applicant informing them of the decision.</p>	
<p>10. Pass Plus – Overage exception</p> <p>Another application for funding had been received from a driver who was over 25 years old from North Marr. The consensus was to reject this application. AS to reply to applicant.</p>	
<p>11. Community Safety Network Update RMc attended the Network meeting.</p> <p>Room Hire Costs Room hire costs were discussed and it was noted that the Banff and Buchan CSG is now being changed £87 a year to meet in Council facilities. It is likely that this group will be charged for use of the meeting room at Inverurie Academy in future and the group discussed other meeting locations that may be available to them. (Inverurie Fire Station and Tesco Community Room were suggested). PM will soon book the room for all 2018 dates and she will report back if there is a charge.</p> <p>Zero Budgeting Angela Keith attended the Network meeting to discuss Zero Budgeting. (also see section 5). In preparation for applying for funding for next year the group will write a list of potential future projects and costs. An excel sheet will be created and everyone’s input will be welcome. Some suggestions so far included: RoSPA Home Safety Booklets Winter Safety Reflectors for Children as well as continuing projects from this year.</p> <p>Mileage Mileage claims for volunteers were discussed, It was agreed volunteers are allowed to claim mileage from their home to the meeting place however no decision was reached whether current volunteers would start to claim this in the near future.</p>	<p>PM</p>

<p>12. Community Safety Executive Update There was no CSE update.</p>	
<p>13. Community Planning Update – Garioch AMc attended the meeting on behalf of a colleague. Discussions took place regarding Governance Structure Review although no decisions were made on this. The local Community Action Plans were discussed. Concerns were raised over safety for hospital staff walking through Kellands park in Inverurie after finishing a shift in the dark evenings.</p>	
<p>14. Community Planning Update – Marr There was no update from Marr Community Planning meeting.</p>	
<p>15. Treasurer’s Report A treasurer’s report for the month of October was discussed. GT advised he was still waiting for £100 towards the Contactless Card holders which the Garioch Community Planning Group had granted this group at an earlier date.</p> <p>GT showed the group an AVA newsletter which he received by email containing information of how to apply for CS funding from another Community Safety Group. He suggested this group could have a similar segment in email publications. It was agreed to suggest a limit of £500 per application rather than the actual limit of £1000 to allow more projects to receive funding. PM suggested using the CSG facebook page to advertise that funding applications are welcome, however this may lead to too many funding requests being submitting. GT to email Dawn Brown (Garioch Partnership) regarding the newsletter.</p>	GT
<p>16. Website Report A website report for the month of October was discussed. It showed that there had been 8,463, visits to the website which equated to an average of 278 visits per day. This is noticeably higher than previous months. Over the past twelve-month period (November 2016 to October 2017 inclusive) the website received a total of 90,133 visits.</p> <p>New material added included Police Halloween Safety advice, SFRS Bonfire Safety advice, Rural Business Security Advice and Drink Driving Offences Report.</p> <p>There was also a significant increase in shire-wide enquiries about Pass Plus funding in October, 10 compared to 4 in September.</p>	
<p>17. Pass Plus Cheryl Smith had contacted the group to advise another CSG had run out of Pass Plus funding, in case this group had any they would not spend which could be transferred for another area. Unfortunately, this group has already spent more than the allocated £1000 on Pass Plus in Garioch, and for North Marr £300 remains however this is likely to be spent before March.</p> <p>GT asked the group if another £300 from the group’s fund could be moved to the Garioch Pass Plus fund, allowing 2 more drivers to receive funding. This was agreed on bringing the total budget for the Garioch area this year to £2100.</p>	

18. Correspondence

Several of items of correspondence had been circulated to members since the previous meeting including:

Parking plans for Town Centres

Better Late than Dead on Time 2018 Production Details

Road Safety Press Release from Police Scotland

19. Any Other Competent Business

No other competent business was discussed.

19. Dates of future meetings

It was agreed that the next meeting would take place on:

Monday 11th December 2017

Subsequent meetings are to be held on:

****Please note that some of these dates have changed to fit with the in service days in 2018****

Monday 5th February 2018

Monday 12th March 2018

Monday 14th May 2018

Monday 25th June 2018

Monday 10th September 2018

Monday 5th November 2018

Monday 10th December 2018